



Parents interested in observing your student's Canvas account

1. Go to bvhs.instructure.com on a computer. (Many mobile devices do not allow this setup feature)
2. By the BV, you will see a box for parents to sign up.
3. Enter the information and click start participating (You will need your students Canvas username and password to set this up).
4. Canvas will send an email to you allowing you to set your own password. You will have to set a password before Canvas will let you log back in even though you can participate at registration.
5. You are now an observer in the class. Remember you must go to PortalsPlus in order to see up to date grade book information. Do not use Canvas for this purpose!
6. If you need to add more than one student, click on your personal settings up in the top right of your Canvas account. Open "Observing" link at the bottom. Add username and password of next student and click "Add Student". Continue this process for all of your students.
7. Canvas is a free mobile App on Android and Apple devices; however, the calendar feature only works through the browser.

If you have any questions or concerns regarding setup, please email Shannon.Larrea@bvhs.org.

Concerns regarding individual classes should be emailed to teachers.